

## Guidelines for translating of materials

- Inquires and requests for permission to translate are directed to Julia Wolfson, and are formerly agreed to with Julia Wolfson and/or the author on a case by case basis
- Accurate attribution to authorship and sources is visible on each page of the document
- The translated material is distributed in pdf format only
- The material is translated to the equivalent standard of an authorised translation
- The translation is proofed by a person familiar with supports for people with complex needs and with current practices regarding respectful, person-first language and terminology, to ensure that the translation reflects these values
- An electronic copy of the translated material in word format and pdf is sent to Julia Wolfson.
- Translations observe copyright requirements

Thank you

Julia Wolfson  
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