



## Guidelines for translating of materials

- Accurate attribution to authorship and sources is visible on each page of the document
- The translated material is distributed in pdf format only
- The material is translated to the equivalent standard of an authorised translation
- The translation is proofed by a person familiar with supports for people with complex needs and with current practices regarding respectful language and terminology, to ensure that the translation reflects these values
- An electronic copy of the translated material in word format and pdf is sent to Julia Wolfson.

Thank you

Julia Wolfson  
4 September, 2008